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www.asme.org

Procedure to Request Name Change on Quality System Certificates

The following is necessary for a QSC Holder to change the name on their current Certificate(s):

A copy of a letter must be directed to Ms. Bibi Rahim, Manager, Conformity Assessment, by the QSC Holder requesting the name change should be forwarded to ca@asme.org

The following information must be included in the letter from the QSC Holder:

- (a) verification that the necessary changes have been made to the Quality System Manual to reflect the name change and a copy of the manual submitted to ASME for acceptance; and
- (b) confirmation that there have been no changes within the organization, including management, which could affect the implementation of the Quality System Program as accepted by ASME; and
- (c) verification that the name change does not alter the QSC Holder's Quality System Program as previously accepted by ASME; and
- (d) agreement to accept responsibility to ASME for all ASME Code activities previously performed under those Certificate(s) number(s).

The original letter and revised manual should be sent to:

Bibi Rahim, Manager, Conformity Assessment
ASME
Two Park Avenue 6th Fl
New York, NY 10016, or
Fax: 212-591-8599 or email ca@asme.org

Note:

Name changes are available for QSC Holders which are the same corporate entity as currently accredited by ASME. Such QSC Holders may have changed ownership but shall have a continuing program meeting ASME Quality Control Requirements. A name change is not available to a company that only buys the physical assets of a QSC Holder. A new full survey is required for such a company.