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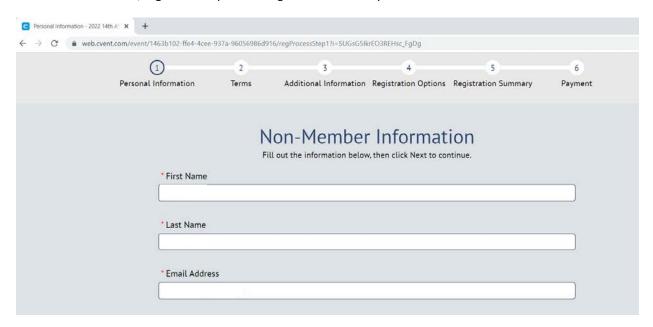
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REGISTER FOR CONFERENCE

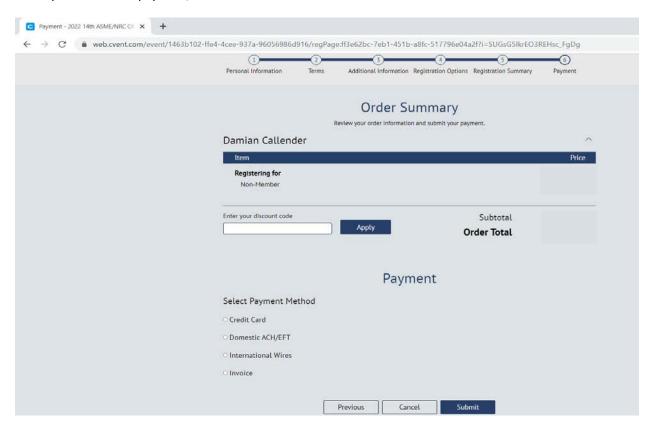
Visit the conference website. Click register now.



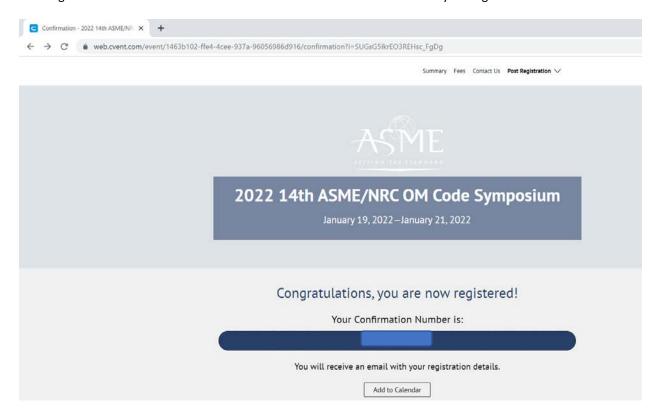
The registration site will identify your membership account type. Fill out the personal information, terms, additional information, registration options & registration summary fields.



Select your method of payment, then click submit.



Your registration is now submitted. You will receive a confirmation email with your registration details.



REGISTRATION FEES

Many things understandably influence and change the cost of resources used during a conference. Things that don't seem to be related to registration fees often require adjustment to the cost of conference attendance. Registration fees do change from year to year based on the number of applicants and the location of the conference. For each conference, registration fees need to cover costs such as staff, food, and lodging.

Registration fees are determined and shared with authors as early as possible. Fees are unlikely to change when registration is formally opened for a conference, but all fees are subject to change. If you wish to verify current conference rates, please contact events@asme.org. The types of registration are listed below for reference.

Registration Rates for FY 2022		
ASME Member/Author Submission	TBD \$	
ASME Non-Member/Author Submission*	TBD \$	
ASME Student Member	TBD \$	
Student Non-Member*	TBD \$	
ASME Life Member	TBD \$	

^{*}All non-ASME member registrations will receive a 4-month trail membership.

For any other registration questions, please contact EventRay Toll Free: +1 888 809 7894 or International: +1 954 358 3230 or via email at: asme@eventray.com.

REGISTRATION PERKS



OnDemand access to the virtual platform during the conference.



Access to all pre-recorded technical presentations and life presentations (90 days after the conference)



Online access to all online papers (recorded and posted after the conference)



4-month trial ASME membership

(Membership benefits)

REGISTRATION ISSUES

Many ASME conferences do require at least one author register at the full conference rate.

If the conference has a registration requirement, then you will need to settle all registration requirements before you can upload a final .pdf. Registration issues are most often a result of authors registering at the wrong rate or a paper not being connected correctly to an author's registration.

Concerns or problems with registration can be resolved by contacting <u>toolboxhelp@asme.org</u>. It often helps resolve the issue more quickly if you provide a copy of your registration receipt with your inquiry.

CANCELLATION/SUBSTITUTION POLICY

No refunds are issued for registration fees.

Registrations may not be transferred to another party, nor may they be substituted or applied for participation in a different ASME conference at any time.

PRESENTATION POLICY

Most ASME conferences do have a "no-show" policy. For virtual conferences, the scheduled presentations me be formally presented to qualify for publication. This is most often done as a pre-recorded video that is due by the video submission deadline.

"Technical Publication" type presentations will be published after the conference, but only if an Author or Co-Author of that paper presents.

"Technical Presentations" are not scheduled to be published.

WHO NEEDS TO REGISTER?

Anyone attending the conference including authors, presenters, chairs, and session organizers must register and pay the appropriate fee. This does include all virtual or hybrid conferences.