



Frequently Asked Questions When Running for Society Office – June 2023

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- 1) Where can I find the Candidate Application?

Contact RuthAnn Bigley for a link to the application. bigleyr@asme.org

- 2) How many Support Speakers am I allowed to retain?

The Nominating Committee has eliminated the need for support speakers.

- 3) How many letters are needed for my application?

The Nominating Committee has eliminated a letter of support from employers and supporters.

- 4) Statement of Supporter

If a Candidate advances to the second round of interviews, they will be asked to contact two supporters who will in turn answer two questions on their behalf and then submit their responses directly to the Nominating Committee.

You will be contacted by RuthAnn Bigley with further instructions.

- 5) Where is the ASME Annual Meeting?

The 2023 ASME Annual Meeting will be June 3-6, 2023, at the Chase Park Plaza Royal Sonesta in St. Louis, MO

- 6) Will ASME reimburse me for my travel to the Candidate's Briefing in New York City.

The Candidate briefing will be via Zoom for 2023.

- 7) Will the Nominating Committee reimburse me for travel, hotel and meals at the Selection Meeting?

All candidates are responsible for their own expenses to the Selection Meeting and their interview.

- 8) Do I need to register for the meeting?

Yes. Once the Nominating Committee Support Staff receives your completed Candidate Application you will then be given instructions on how to register for the meeting at no cost to you.

- 9) When do the interviews usually take place?

There are multiple rounds of interviews. The first round will be a recorded Zoom interview in early-March. Once the Nominating Committee has reviewed all interviews,

candidates will be notified if they will advance to the next round of interviews with the Nominating Committee at the in-person Selection Meeting in June.

10) When will I know my interview time?

You will be notified and asked to approve your interview time when all candidates are confirmed for round two of interviews.

11) How long will I be in the room for my interview?

You will receive information on your interview timeframe when your interview time has been established. Plan to be in your interview for twenty-five (25) minutes.

12) When is my on-line Candidate Application due?

Your completed application is due on February 15, 2023, 11:59 PM PT.

13) Who do I contact if I have any additional questions?

You may contact the Nominating Committee Support Staff, RuthAnn Bigley at bigleyr@asme.org or 212.591.7650.