

# Donald Q. Kern Award

1. Date Submitted: \_\_\_\_\_

2. Full Name of Nominee: \_\_\_\_\_

ASME/AIChE Membership Grade of Nominee: \_\_\_\_\_

Current Position of Nominee: \_\_\_\_\_

Address (Indicate whether home or business): \_\_\_\_\_

\_\_\_\_\_

3. CITATION (35–40-word summary of nominee’s qualifications. The citation should be specific to the award.

A high degree of overlap between prior awards and new awards should be avoided since **an individual can only receive one honor in recognition for the same achievement.**)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. LIST PRIOR AWARDS RECEIVED FROM ASME and/or AIChE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. NOMINATOR: (List ASME and/or AIChE committee connections, professional acquaintances with nominee.

**The nominator is required to submit a letter of support detailing the nominee's qualification for the award.)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOMINATOR EMAIL ADDRESS: \_\_\_\_\_

6. REFERENCES: (Names and addresses of no more than three individuals, excluding the nominator, who are acquainted with nominee’s qualifications and requirements of the award and who have written the attached letters. **At least two of the reference letters must be members of ASME and/or AIChE and no more than one should come from the nominee’s organization.**)

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7. HEAT TRANSFER DIVISION (HTD) and/or TRANSPORT AND ENERGY PROCESSES DIVISION (TEPD) ACTIVITIES: (List nominee’s involvement in major HTD activities in the last 5 years. This could include conference participation, K-Committee Leadership, organizing sessions, panels, workshops, etc., among others. **Use additional pages, or list on a separate page.**)

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8. QUALIFICATIONS: (Give complete statements of the specific ways in which the nominee meets the requirements for the honor. Be sure to support all claims made on the individual’s accomplishments. **List on a set of separate pages, but in no more than 5 pages.**)

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9. BRIEF BIOGRAPHY: (Outline education, positions held, honors, expanded ASME and/or AIChE activities (if any, beyond those in #7 above), and participation in other engineering societies. In listing positions held, include directorships of civic activities and industrial corporations. For a nominee having many honors, all previous ASME honors should be included and a brief, distinctive achievements highlighted to distinguish the new nomination from previous awards. **This Biography can be attached to the form on separate pages.**)

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# Donald Q. Kern Award

## Nomination Form Instructions

**1. DATE:** Give the date the nomination is sent to ASME Headquarters.

**2. NOMINEE:** Provide the full name, ASME or AIChE membership grade, position held, and address(es) of the nominee.

**3. CITATION:** Give 35-40-word summary of nominee's qualifications.

**Remarks:** The citation is the heart of the nomination. It should be specific to the award and must be supported in the statement of qualifications that follow.

*It should be substantially different from and past award(s) received.*

**4. LIST PRIOR AWARDS RECEIVED FORM ASME and/or AIChE.** A high degree of overlap between prior awards and new awards should be avoided. **Note that an individual can only receive one honor in recognition for the same body of work or similar achievement.**

**5. NOMINATOR:** List the nominator's name, any ASME committee positions held and the relationship of the nominator to the nominee.

*The nominator is required to provide a letter of support.*

**6. REFERENCES:** Four letter of references are required, one from the nominator (as in #5 above) and three from supporters. The supporters should be acquainted with the nominee's qualification as they relate to the requirements of the award. To avoid potential conflicts of interest, participation of nominators and supporters that have a monetary relationship with, or are immediate superiors of a nominee is strongly discouraged. This includes PhD and Post-Doctoral advisors and supervisors.

At least two of the supporters must be members of ASME and/or AIChE and no more than one should come from the nominee's organization.

**7. QUALIFICATIONS:** Give complete statements of the specific ways in which the nominee meets the requirements for the honor. Please remember that the judges of your nominee have nothing on which to base their judgement except the facts in your nomination. The statement of qualifications should be a narrative summary with heavy emphasis on the accomplishment that make the nominee worth of the honor. It should be readable from the first word to the last, written in the active voice. It should be clear and succinct, yet complete. **The nomination package should focus only on the achievements related to the specific award. It is not a good idea to dwell on the totality of contributions because (i) it may not be necessary, and (ii) it may create problems for future award nominations when incremental or addition contributions are evaluated.**

In some cases, the statement of qualifications may be written around the chronological steps in a nominee's career. Such a treatment permits a simpler biographical statement required in item #9 of the nomination form. Frequently, publications or patents of the nominee provide important facts about the nominee's

achievements and may be brought into the argument in this section of the nomination. In support of publication, list no more than 15 in approximate order of significance and comment on the most important ones up to a maximum of 5.

The books and articles written by the nominee are frequently her/his only visible output. A chronological list of fifty or one hundred books and papers produced by the nominee may frequently have little relation to the specific achievements of the nominee for the award. Hence, highlighting 5 most significant publications amongst a list of 15 is more instructive.

Likewise, in support of patents list no more than 15 in an approximate order of significance and comment on the most important, up to a maximum of 5, using the same procedures described for publications.

**8. BRIEF BIOGRAPHY:** List education, position held, honors, ASME activities and participation in other engineering societies.

In listing positions held, include directorship of civic activities and industrial corporations.

For a nominee having many honors, all previous ASME and/or AIChE should be included. In each of the previous ASME and/or AIChE awards, please briefly highlight their respective achievements. **A clear case should be made to distinguish the new nomination from all previous ASME and AIChE achievement awards.** It should be noted that an individual can only receive one honor in recognition for the same body of work or similar achievement.

**MULTIPLE AWARDS:** It may be noted that the ASME honors and awards policy states that an individual may not receive more than one ASME honor for the same set of achievements. While the receipt of one ASME honor shall not bar the recipient from another ASME honor, the case has to be made for different accomplishments.